

# AGENDA



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## A MEETING OF THE

# Joint Audit and Governance Committee

WILL BE HELD ON MONDAY 21 MARCH 2016 AT 6.30 PM

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
OX14 4SB

### Members of the Committee:

Charles Bailey

Kevin Bulmer (Co-Chair)

Dudley Hoddinott

Simon Howell (Co-Chair)

Chris Palmer

Henry Spencer

Alan Thompson

John Walsh

### Substitutes

*Paul Harrison*

*David Nimmo-Smith*

*Richard Pullen*

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**1 Apologies**

**2 Declarations of interest**

To receive any declarations of disclosable pecuniary interests and other interests in respect of items on the agenda for this meeting.

**3 Minutes** (Pages 3 - 9)

To adopt and sign as correct records the minutes of the meetings held on 25 January and 22 February 2016 (attached).

**4 Review of code of conduct complaints procedures** (Pages 10 - 42)

To consider the report of the monitoring officer (attached).

**5 Internal audit activity report - fourth quarter 2015/16** (Pages 43 - 85)

To consider the report of the assurance manager (attached).

**6 Internal audit management report - fourth quarter 2015/16**  
(Pages 86 - 94)

To consider the report of the assurance manager (attached).

**7 Internal Audit Plan 2016/17** (Pages 95 - 103)

To consider the report of the assurance manager (attached).

**8 Vale of White Horse and South Oxfordshire District Councils' Audit Plan 2015/16** (Pages 104 - 120)

To consider the report of the external auditor (attached).

**9 Local government audit committee briefing** (Pages 121 - 132)

To consider the report of the external auditor (attached).

**10 Statement of accounts 2015/16** (Pages 133 - 171)

To consider the report of the head of finance's report (attached).

**11 Audit and governance work programme** (Pages 172 - 175)

To review the work programme (attached).

MARGARET REED

Head of Legal and Democratic Services